Bulverde United Registration Steps

If you are new to HCCH and have questions about BU, start by filling out the <u>Interest Form</u>. Please wait to hear from us before moving on to step 1

- 1. Join or keep your <u>HCCH membership</u> current. You will be notified in August when renewal is due. Check your profile to be sure your student is listed in the grade they are entering the 2023-2024 school year. If you don't do this correctly, they will not be able to enroll in their classes for that grade. Also be sure to check the Bulverde United box for communication.
- 2. Fill out the BU Registration Form. Once this is received, you will get an invoice for our \$100 NON-REFUNDABLE (unless your class is full) registration fee and the \$60 opt-out fee if applicable. You will not be able to enroll in classes until this is paid.
- 3. Class Enrollment will open for current SAC/HAAC Day families on April 11, 2023. All other HCCH families who have registered and paid, can enroll in classes starting April 18. Click BU CLASS ENROLLMENT; Click the class you are interested in to expand and view details. If you want to register for the class, click the small box next to the student's name, then click "Register".
- 4. The NON-REFUNDABLE first month tuition (August) and Supply Fees can be paid between June 1-15, 2023. You can pay this electronically (if the tutor accepts), mail checks, or drop checks/cash with a BU board member at any HCCH event. All unpaid students will be dropped from the classes on June 16th. If you are enrolling after June 15th, August/Supply fees are due immediately either electronically, by mail, or given to a board member at an HCCH event.
- 5. The rest of the annual tuition (September-April) is due no later than July 31, 2023 by electronic payment (entire year only), cash (entire year only), or post-dated checks per semester or month. These can be mailed or handed to a board member at a drop-off event. See the HANDBOOK for detailed instructions under "tuition policy."